

## **Day Scholar/Boarder**

### **Requisites at the time of completion of Admission Formalities for Class XI**

1. Original marksheet of Class X is to be produced at the time of Admission.
2. Original Character Certificate / Code of Conduct Certificate duly signed by the Principal of the last school attended should be attached to the application form.  
Original Code of Conduct Certificate issued by the Hostel Warden (in case previously residing in a hostel) should also be attached to the application form.
3. Original certificates of achievements, sports, co-curricular activities, scholarship examination etc., if any.
4. Provisional certificate in original issued by the school.
5. Migration certificate in original (issued by the Board other than affiliated to C.B.S.E. ).
6. Selected candidates should submit the Transfer Certificate duly countersigned by the respective area Inspector of the School (District Education Officer) in original within **15 days** of admission in Class – XI ( 2017-2018 ). If the T.C. is not submitted within 15 days, the admission will stand cancelled automatically and the school in such cases shall give no notice.
7. A self attested photocopy of the Class X Final Result Marksheet will be required to be submitted. Original Marksheet will be required for verification.
8. Ten copies (Boarder) & Two Copies (Day Scholar) each of passport size photographs of the candidate along with five copies each of father, mother, and two copies each of local guardian.
9. **Medical fitness certificate** in the prescribed performa, available on the school website duly filled & stamped by the Doctor (M.B.B.S. / M.D.). Part-I of the medical form has to be completed by the parents. Part-II and part-III will be completed by the family doctor of the candidate.

**In case the candidate is not given the required vaccination** for the diseases mentioned in the performa earlier, he/she may be registered with the first dose at least before coming for the interview & admission. The same may be mentioned in the performa duly certified by the Doctor (M.B.B.S. / M.D.) or Registered Immunization Centre and the copy of the same may please be attached. Part-IV will be completed by the school (DPS, Mathura Road) doctor. This form must be submitted at the time of admission.

10. **For proof of residence** any one of the following documents is acceptable – Valid Passport / Electoral Card / Recent Paid Electricity Bill / Recent Paid Landline MTNL Telephone Bill / Lease Deed duly registered by registrar.
11. **For boarders**  
Two local guardians belonging to different families (living in family environment in and around Delhi) should accompany the parents along with their proof of residence as mentioned in point No. 9 .
12. **FEE**

<b>Boarder</b>	<b>Day Scholar</b>
<p>1. At the time of admission, boarders have to deposit <b>Rs. 4,20,000/-</b> which covers School Fee, Hostel charges, Caution Money (i.e refundable) and deposits on account of Pocket Money and Miscellaneous expenses during the year.</p> <p>2. However, parents have option to deposit the fee in two installments as mentioned below-</p> <p>a) <b>Rs. 2,50,000/-</b> at the time of admission through demand draft (of any bank) payable at Delhi / Cheque of SBI or Oriental Bank of Commerce in favour of Delhi Public School, Mathura Road.</p> <p>b) <b>Rs. 1,70,000/-</b> to be paid through post-dated cheque (payable at Delhi or at par) dated <b>31st August 2017</b> at</p>	<p>At the time of admission, Day Scholars have to bring a pay order/Demand draft of <b>Rs 55,000/-</b> in favour of Delhi Public School, Mathura Road, New Delhi as an advance against, Registration charges, admission fee, and tuition fee for 1st quarter alongwith other requisites (as mentioned from para 1 to 9).</p>

<p><b>the time of admission. The cheque of any bank payable at par in Delhi will be accepted.</b></p> <p><b>3. In addition boarders have to also deposit two post-dated cheques against fee for Class XII.</b></p> <p style="padding-left: 20px;"><b>a) Rs. 2,25,000/- dated 1st April 2018.</b></p> <p style="padding-left: 20px;"><b>b) Rs. 1,75,000/- dated 31st August 2018.</b></p> <p><b>The cheque of any bank payable at par in Delhi will be accepted. Shortfall / excess if any will be payable / refundable from / to the boarders.</b></p>	
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13. Selected candidates must complete the admission formalities and deposit the fee on the scheduled day and time mentioned on the school website. Parents accompanying the candidates should come prepared with the amount and other documents.

**IMPORTANT NOTE:**

**Candidates, who do not possess any one of the above mentioned requisites, would not be entertained for the interview & admission formalities. Please ensure that you possess all the requisites before coming.**

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13. In case a student is withdrawn within 30 days from the date of admission, School will retain the Admission fee, Registration fee, one month Tuition fee & one month Hostel charges & refund the balance.	13. In case a student is withdrawn within 30 days from the date of admission, School will retain the Admission fee, Registration fee and one month tuition fee & refund the balance.
14. The student can join the school & boarding house immediately after completing admission formalities.	14. The student can join the school immediately after completing admission formalities.