

COMMON EXAMINATION TIPS/ GUIDELINES FOR BOARD EXAMINATION
2018-19

CLASSES X & XII

The Following tips may help the students in scoring better:

POINTS TO PONDER BEFORE EXAMINATION:

1. Practice

- ↓ Devote plenty of time for practicing the questions.
- ↓ Focus on the examples and exercises given in the textbooks particularly the highlighted portions of the NCERT textbooks.
- ↓ Practice through worksheets prepared by the teachers from the scoring chapters.
- ↓ Practice the sample Question Paper of three hours and fix the target to complete it within the time limit.
- ↓ Try to attempt sample papers of two subjects in a day.

2. Revision regime

- ↓ Prepare a time table for each subject and work on it honestly.
- ↓ Revise the chapter wise bullet notes given in the support material and class notes.
- ↓ Devote extra time on focused areas in the syllabus.

3. Strategy to attempt Long questions

- ↓ While learning long answers, break down the long text into simple paragraphs and points.
- ↓ Use flow charts, pictorial representations and abbreviated forms to memorize difficult topics.

4. Previous year question papers

- ↓ Practice previous year question papers and CBSE Sample papers to have a fair idea about the style and pattern of the question paper of exam.
- ↓ Refer to Model answer sheets available on the CBSE website to understand the required presentation of answers (Under Exam Related Material) using the following link :
(http://cbse.nic.in/curric_1/model2018/modelanswers2018.html)

5. Balanced Diet and lifestyle tips

- ↓ Eat home cooked healthy meals. Drink enough water. Sleep well before the exam.
- ↓ Remember to exercise and meditate after long and tiring practice sessions.
- ↓ A relaxed mind can solve questions faster and accurately.

6. Preparation for the day

- ↓ Make sure to carry everything required for the examination: *admit card, identity proof and stationary permissible for Board Examination.*
- ↓ *Reach examination centre at least 30 minutes before the commencement of exam.*

REMEMBER THESE POINTS WHILE YOU ATTEMPT THE QUESTION PAPER

1. Use the first 15 minutes effectively

- ↓ As per CBSE, 15 minutes will be given to student only for reading the question paper .Read all the questions carefully and full of concentration.
- ↓ While reading, mark the questions into categories - easy, manageable and tough.

2. Prioritize your attempt

- ↓ Always attempt the easy questions first and then move on to the manageable ones.
- ↓ Ensure that you complete them before taking on the difficult ones

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3. Select your options wisely

- ✚ Make sure to attempt all the questions and its parts.
- ✚ In certain questions you will be provided multiple choices or options. Do not hurry. Choose the easy option carefully.

4. Use simple language

- ✚ Write within the word limit. Use to the point and easy to *understand language*, quote examples and draw diagrams where necessary.
- ✚ Mention the question number and the part number.
- ✚ Don't forget to write SI Units/other units wherever required.
- ✚ Understand the language of the question before you start writing.

5. Legible Handwriting

- ✚ Write in legible handwriting with proper margins. Avoid cuttings and using whiteners
- ✚ Use pencil and scale to draw the figures.
- ✚ Avoid overwriting

6. Keep an eye on your watch

- ✚ Divide the three hours according to the sections and check time regularly.
- ✚ Ensure speed and accuracy.
- ✚ Complete the question paper on time.

7. Revise your answers

- ✚ Ensure that all the additional sheets, Maps etc. are properly tied in sequence.
- ✚ Keep 10 minutes in the end to revise your answers for removing the mistakes.

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