

DELHI PUBLIC SCHOOL, MATHURA ROAD

Re-Exam Pre-Board Examination: Class XII (2020-21)

Date Sheet

Students' Login Time and Attendance	Reading Time	Exam Time	Uploading Answers in pdf on ThinkMerit portal
7:50 am-8:00 am	8:00 am-8:15 am	8:15 am-11:15 am	11:15 am- 11:35 am

Date/Day	XII
8.2.2021 MONDAY	CHEMISTRY/ B.ST/ POL.SC
10.2.2021 WEDNESDAY	BIO/ COMP.SC/ ECO/ HINDI
13.2.2021 SATURDAY	PHYSICS/ ACCTS
15.2.2021 MONDAY	MATHS/ P.ED/ PSY/ F.ST/ I.P.
17.2.2021 WEDNESDAY	ENGLISH

*Students are required to reschedule their practical classes in school with their subject teachers, if a particular exam is on the same day as their scheduled practical class.

*Re-Exams will be conducted through ThinkMerit platform. After the exam time is over, 20 minutes will be given to the student to upload pdf of answer sheets on ThinkMerit portal. Please refer to the attached DPSMR SOP for Students (pdf document) to understand uploading of Answer Sheet on ThinkMerit Classroom test portal.

*Images of answers are not to be captured. Also, typing of answers is not allowed. All answers to be handwritten on ruled sheets and one or more pdf files of answers sheets to be created and uploaded within the stipulated time.

Date/Day	XII
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*For every ten pages used, create a separate pdf file and number them. Then, upload all the pdf files, as PDF 1, PDF 2, PDF 3.... This is required because large files will take more time to upload.

*For resolving problems and correct issues relating to system before examinations, refer to the attached document-Troubleshooting- Students

***Answer Sheet:** Students to write their name, class and section, subject and page number on every page. (Name: _____ Class: ___ Subject: _____ Page No.: ____). The last page should mention the total number of sheets used. (No. of Sheets used: ____)

*After completing the paper, the student is required to upload the pictures of the all the pages of the answer sheets (ruled sheets) merged into Pdf file(s). The Pdf file(s) containing all pages should be labelled as: Name of Student with Class/section

*The camera may be turned off while uploading answers. During the examination time, the camera must be on. **Strict and necessary action will be taken if the student deliberately goes off-camera.**

*If due to unavoidable circumstances, the student goes off-camera during examination, the reason must be informed to the Class Teacher and invigilator immediately and also through an official mail addressed by the parent to the Subject Teacher and Class Teacher on the same day.

*Students are required to retain the answers sheets till the declaration of result.

*It is entirely the responsibility of the students to ensure that their answer sheets are uploaded correctly.

*No late submissions will be accepted. No work is to be sent on Whatsapp. No indiscipline will be tolerated.

*Students are required to sit in a well lit room without any distractions while attempting the answers.

*Parents are requested to ensure that there is proper network connectivity.

Exam Controller

Coordinator XI-XII

Vice Principal

Principal